

**JNTUA College of Engineering (Autonomous) :: Pulivendula**

**Office of the Academic Section**

**Documents to be submitted along with challan fee details to obtain various certificates**

<b>Course Name</b>	<b>Certificate Details</b>	<b>Documents to be Submitted</b>		<b>AMOUNT (Rs.)</b>	<b>Account Number</b>
B.TECH / M.TECH	<b>Provisional Certificate (PC) &amp; Cumulative Marks / Grade Memo (CMM/CGM)</b>	1	Filled in Application	220/-	11146142096
		2	Fee paid Challan for PC & CMM/CGM		
		3	Xerox copy of No Dues Certificate		
		4	Xerox Copy of SSC / CBSE - 1No.		
		5	One set of Attested copies of All Semesters Marks Memos		
		6	Xerox copies of Aadhaar Cards of student, Father & Mother		
B.TECH / M.TECH	<b>Transfer Certificate + Study Certificate + Conduct Certificate (for those who have completed their course)</b>	1	Filled in Application	100/-	11146142223
		2	Fee paid Challan		
		3	Original copy of No Dues Certificate		
		4	Xerox Copy of SSC / CBSE - 1No.		
		5	One set of Attested copies of All Semesters Marks Memos		
		6	Xerox copies of Aadhaar Cards of student, Father & Mother		
B.TECH	<b>Transcripts</b>	1	Filled in Application	40/- per Copy	11146142096
		2	Fee paid receipt		
		3	Xerox Copies of certificates for which transcripts are required		

B.TECH / M.TECH	<b>Provisional Certificate (PC) &amp; Cumulative Marks / Grade Memo (CMM/CGM) (Directly from University)</b>	1	Filled in Application	<b>220/-</b>	<b>32950804752</b> (through Univeristy Power Jyothi Challan)
		2	Fee paid through Power Jyothi Challan		
		3	Xerox copy of No Dues Certificate		
		4	Xerox Copy of SSC / CBSE - 1No.		
		5	Two sets of Attested copies of All Semesters Marks Memos		
		6	Authorization Letter From the Principal		
B.TECH / M.TECH	<b>Migration Certificate (Directly From University)</b>	1	Filled in Application	<b>100</b>	<b>32950804752</b> (through Univeristy Power Jyothi Challan)
		2	Fee paid through Power Jyothi Challan		
		3	Xerox Copy of SSC / CBSE - 1No.		
		4	One set of Attested copies of All Semesters Marks Memos & PC		
		5	Authorization Letter from the Principal		
B.TECH	<b>Transcripts (Directly From University)</b>	1	Filled in Application	<b>40/- per Copy</b>	<b>32950804752</b> (through Univeristy Power Jyothi Challan)
		2	Fee paid through Power Jyothi Challan		
		3	Xerox Copies of certificates for which transcripts are required		
		4	Authorization Letter from the Principal		
B.TECH / M.TECH	<b>Issue Of Duplicate Certificates</b>	1	Request Letter to The Principal	<b>200/- per Memo</b>	<b>11146142096</b>
		2	Filled in Application for Duplicate Certificates		
		3	Fee paid Challan		<b>11146142096</b>
		4	FIR from the Police station (Not traceble certificate)		
		5	An Affidavit on the Stamp Paper of Rs. 100/- issued by the Notary (Advocate)		

