

J.N.T.U.A. COLLEGE OF ENGINEERING:: PULIVENDULA

AGENDA FOR THE SECOND MEETING OF THE GOVERNING COUNCIL

28th December 2013 AT 11.00 A.M

VENUE: CONFERENCE HALL, JNTUA COLLEGE OF ENGG., PULIVENDULA.

Item No.	Contents
Item 1	Welcoming New Members into the Governing Council
Item 2	Confirmation of the minutes of 1 st Governing Council meeting
Item 3	To Consider & Ratify the appointment of Nodal Officer, Academic under TEQIP-II
Item 4	To Consider & Ratify the constituted of Evaluation committee for Purchases
Item 5	To Consider & Ratify the constituted of Screening committee for International Travel Support Scheme under TEQIP -II
Item 6	Training Programmes / Conferences/Workshops attended by the Faculty & Staff under TEQIP-II
Item 7	Approval of foreign tour traveled by faculty member
Item 8	Workshops/Conferences Organized by the Institution
Item 9	Revised Financial Support for organizing & attending Workshops / Training Programmes/Conferences within India
Item 10	Approval of Expenditure for the Purchase of Goods
Item 11	Approval of Expenditure other than Goods
Item 12	Approval of amount transfer from TEQIP-II account to College Development fee account
Item 13	Approval of Four accounts opened for TEQIP-II
Item 14	Approval of Honorarium for Principal, Coordinator & Nodal Officers
Item 15	Approval of Teaching Assistanceship for M.Tech. students
Item 16	Proposal for In-House Pedagogical Training Programme for Faculty
Item 17	Proposal for Campus Career enhancement training program for IV B.Tech. students through FACE, Hyderabad
Item 18	Proposal for appointment of Additional key staff
Item 19	New Proposals for procurement of Goods for College
Item 20	Proposal for Organizing the Faculty Development Programmes /Conferences



J.N.T.U.A. COLLEGE OF ENGINEERING PULIVENDULA

MINUTES OF 2nd GOVERNING COUNCIL MEETING

Minutes of the Second Governing Council meeting held at 11.00 A.M on 28-12-2013 in the Conference Hall of JNTUA College of Engineering, Pulivendula.

Members Present

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|------------------------------|--------------|
| 1. Prof. M.Ramasubba Reddy | - Chairman |
| 2. Dr. K. Srinivas | - Member |
| 3. Prof. G. V. Subba Reddy | - Member |
| 4. Prof. G.S.S.Raju | - Member |
| 5. Sri B.Suryudu | - Member |
| 6. Prof. K.Hemachandra Reddy | - Member |
| 7. Prof. M. L. S. Deva Kumar | - Ex-Officio |

Members Absent:

- | | |
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| 1. Prof. I.V.Muralikrishna | - Member |
| 2. UGC Nominee
(Not yet nominated by UGC) | - Member |

Minutes of the 2nd Governing Council meeting on 28th December 2013

1. The Governing Council is welcoming Prof. M.L.S.Deva Kumar, Principal as Ex-Officio member and Prof. G.V.Subba Reddy, Vice Principal as a member.
2. The Governing Council unanimously approved the minutes of the 1st Governing Council meeting.
3. The Governing Council has approved the appointment of Dr. V.Ganesh, Associate Professor of EEE as a Nodal Officer, Academic in place of Prof. N.Visali w.e.f. 1st December 2013.
4. The Governing Council considered and ratified the action taken by the Principal for the constitution of the following Evaluation committee to look after the various purchase activities under TEQIP-II project.

Prof. K.Rama Naidu, Professor & Vice Principal - Chairman

Prof. G.S.S.Raju, Professor & Coordinator, TEQIP-II - Convenor

Prof. G.V.Subba Reddy, Nodal Officer, Procurement, TEQIP-II - Member

Prof. V.Venugopal Reddy, Professor & HMED - Member

Prof. P.Chenna Reddy, Professor of CSE - Member

Dr. V.Ganesh, Associative Professor of EEE - Member

Sri S.Chandra Mohan Reddy, Head I/c, Dept. of ECE - Member

Smt. S.Jessica Saritha, Head I/c, Dept. of CSE - Member

Subsequently, Prof. G.V.Subba Reddy, Professor of Chemistry is appointed as Vice - Principal in place of Prof. K. Rama Naidu, Prof. G. V. Subba Reddy shall become the Chairman of Purchase Evaluation Committee.

5. The Governing Council considered and ratified the constitution of a Screening Committee for effective implementation of International Travel support under TEQIP-II.

The Committee members are given below.

- i) Prof. S. Narayana Reddy,
Professor of ECE, S V U College of Engineering,
Tirupati.
- ii) Prof. G. Jayachandra Reddy,
Prof. of ME & Principal, YSR Engg. College of YVU,
Proddutore-516360.

Minutes of the 2nd Governing Council meeting on 28th December 2013

- iii) Prof. G. Sankara Sekhar Raju
Coordinator, TEQIP-II, JNTUA CE,
Pulivendula.
6. The Governing Council has considered & approved the expenditure of Rs. 365726/- incurred towards Registration fee TA , DA , Lodging & Local conveyance for attending the Conferences/workshops/training programmes and review meetings from June 2013 to November 2013.
7. The Governing Council has considered & approved the expenditure incurred of Rs. 2,44,530/- towards TA , DA, Lodging & Local conveyance charges of Prof. V. Venugopal Reddy, Dept. of ME for attending the Study & Networking tour at Canada during 27th October to 2nd November, 2013.
8. The Governing Council has considered & approved the expenditure incurred of Rs.71,875/- towards the organizing of two day National workshop on Reliability Applications to Power Systems during 26th & 27th July, 2013 in the Dept. of EEE.
9. Governing council has approved the following revised guidelines for organizing and attending Workshops / Training Programmes / Conferences under TEQIP-II.
- The Assistant Professor can also avail Air travel if the Journey time is more than 18 hours by road/rail.
 - The lodging charges of Rs.2400/- per day for halt in metro cities and Rs.1800/- per day for halt in major cities and Rs.1200/- per day for halts in B Class cities/ Towns and District head quarters for faculty & staff attended for TEQIP meetings only. However the faculty & staff attending for conferences/workshops/training programs etc. shall follow the rules approved by the 1st Governing Council.
 - The revised honorarium of Rs. 3000/- per session of 1hr. 30 min., and maximum of 2 sessions per day (one is morning & one is afternoon).for Resource persons is permitted.
10. The Governing Council has approved the expenditure incurred for the purchase of the following goods. However the deviations from the estimated amount should not exceed 10% for further purchases of the Goods.

S.No.	Name of the	Description	Department	Estimated in I.D.P.	Actual
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Minutes of the 2nd Governing Council meeting on 28th December 2013

	Supplier			Qty.	Amount (Rs.)	Qty.	Amount (Rs.)
1	Indoteq Office Automation Systems, Hyderabad	Digital Copiers	Central Facilities	10	9,00,000/-	10	9,16,556/-
2	Amigo Optima Software Solutions Pvt. Ltd., Hyderabad	Mathematica Software	Mathematics Department	3 users	2,50,000/-	3 users	3,10,000/-

11. The Governing Council has considered and approved the incurred expenditure of Rs. 1,28,000 towards TA, DA & sitting allowance for attending the first Screening Committee for international travel support\, Mentor's Visit etc. from 1-06-2013 to 30-11-2013 under various heads, other than Goods of TEQIP-II.

12. The Governing Council has considered and approved to transfer an amount of Rs.5.00 lakhs from TEQIP-II account to College Development Fee Account which was already taken from college account.

13. The Governing Council has considered and ratified the opening of the following four accounts for TEQIP-II by the principal as per the norms of SPFU/NPIU.

S.No.	Account Name	Account Number	Amount (Rs.)
1	Corpus Fund	32886709703	5,00,000-00
2	Faculty Development Fund	32886706383	5,00,000-00
3	Equipment Replacement Fund	32886704228	5,00,000-00
4	Maintenance Fund	32886644122	5,00,000-00

14. The Governing Council has considered and approved the following honorarium mentioned against each designation shall be met under TEQIP-II funds from 1st November, 2013.

- a. Principal & Co-ordinators : Rs.5,000/- p.m
- b. Nodal Officers (Academic/Procurement/ Finance/Monitoring & Evaluation) : Rs.4,000/- p.m.

15. The Governing Council has considered and ratified the expenditure of Teaching assistantship of Rs. 118452/- for M.Tech.(II Sem) 2012-13 admitted batch students for the month of October 2013.
16. The Governing Council has considered and approved the proposals to organize in-house Pedagogical Training Programme to our faculty in a batch of 25-30 through Engineering Staff College of India, Hyderabad with course of Rs..3800/- per day per participant exclusive of 12.36% service tax.
17. The Governing Council has considered and approved the above proposals to organize Campus Career Enhancement Training Programme for IV B.Tech. students through Focus Academy for Career Enhancement (FACE), Hyderabad to train them in placement related tests and Resume writing, Group Discussion and Personal Interview, etc.
18. The Governing Council has considered and approved the proposals to appoint an office sub-ordinate to TEQIP office till the end of TEQIP-II project. The services of the office sub-ordinate will be purely temporary and ad-hoc basis with a remuneration of Rs.6,700/- per month.
19. The Governing Council has considered and approved the following new proposals for Procurement of Goods to the College under TEQIP – II funds.
 - a) Wireless Internet facility (Wifi) in the college. The approximate cost is Rs. 30.00 lakh.
 - b) Procurement of QEEE infrastructure such as Server, LCD projectors Audio systems with necessary accellaries. The approximate cost is Rs. 3.5 laksh.
 - c) Procurement of Servers & Antivirus software . The approximate cost is Rs. 15.00 lakhs
 - d) Procurement of QualNet Network Simulator software for CSE Department. The approximate cost is Rs. 9.00 lakhs.
20. The Governing Council has considered and approved the proposals of Sri. D. R. Srinivasan, Asst. Professor Dept. of ME to organize a 3 day Faculty Development Program on "Using Star CCM+" during 16th to 18th January as per the norms.